

MUNICIPAL BUILDING USE

Application

To reserve the Municipal Auditorium for use, the following form must be completed and returned to the Township Manager or Secretary. If these instructions are not followed, the Township will not guarantee the availability of the Auditorium. If you have any questions, please call 412-824-6650 Ext. 10 or FAX 412-824-3808.

_____ Single Date Use

_____ Permanent Date Use

Name of Organization or Individual _____

Address and Phone Number _____

Date Requested _____ Time Requested _____

Facilities Requested: Auditorium _____ Conference Rm _____

Kitchen _____ Other (specify) _____

Reason for Use _____

In submitting this application it is understood that the applicant has read the rules and regulations governing the use of the Wilkins Township Municipal Building and agrees to abide by the same.

Applicant's Signature & Date _____

Action by Township:

_____ Approved _____ Disapproved

Comments _____
