

<p>DATE: January 3, 2006</p> <p>LOCATION: 110 Peffer Road, Turtle Creek Pa 15145</p>		<p><i>Present: Beth Humberston, Krystall Kenderish, Patty Nowikowski, Paul Padula Commissioner, William Stewart, Joy Voeltzel, Richard Voeltzel, Richard Wise</i></p> <p><i>Absent: Don Cwynar, Frank Derzak</i></p> <p><i>Recorder: Joy Voeltzel</i></p>				
AGENDA		ACTION				
1.	Reading and correction of Decembers minutes:	<ul style="list-style-type: none"> ▪ Patty Nowikowski began the meeting by asking everyone to review the minutes. Asking if there where any corrections or additions. Beth Humberston made a motion that the minutes be approved as read and second by William Stewart. All in favor (l) all opposed (n) motion carried. 				
2.	Correspondence:	<ul style="list-style-type: none"> ▪ A letter from Zambelli Fireworks wanting to Thank us for the phone conversation in regards to the Wilkins Township Fireworks program. They submitted a contract and also stated he looks forward to an intense fireworks display if given the opportunity. ▪ Patty Nowikowski stated that she received a phone call from Starfire asking if we were able to look at their proposal. Patty told them that we would review it. As mentioned in previous meeting both Zambelli and Starfire at a 3 year contract a \$4000.00. 				

<p>3.</p>	<p>Treasurers Report:</p>	<ul style="list-style-type: none"> ▪ William Stewart opened by stating on December 12th the board of Commissioners approved the budget for the Christmas Party for \$2500.00 and the Tree Burning of \$50.00. We were under budget by \$955.90. This also included the Gift card of \$50.00 purchased as a Thank You for Santa. <p>A report was passed around on the Wilkins Township Recreation Board Financial Report for the year 2005. Showing all receipts, all disbursements paid out. Balance in budget is \$15,835.73. Net loss from Community Days was -10,833.97. Ending budget balance as of December 31, 2005 is \$5,001.76. Which was not used.</p> <p>Recreation Advisory Board budget for 2006. It was sent to the Commissioners and approved. William Stewart submitted a budget of \$30,500.00 and the Commissioners came back and raised and approved a \$35,000.00 budget. Patty Nowikowski asked for a motion that the Treasures reports be accepted. A motion was made by Beth Humberston and second by Krystall Kendersish. All in favor (l) all opposed (n) motion carried.</p> <p>William Stewart made a suggestion that he would like to bring up to the Commissioners on having a Petty Cash of \$ 100.00. To purchase Items needed at the spur of the moment. Paul Padula stated that he not sure that the Township can legally have a Petty cash fund but the board is more then welcome to bring it up with the Commissioners. If not a Petty Cash fund is there any way we can have the Wal-Mart card approved so when we need items, we don't have to wait as long for approval. Paul Padula made a suggestion to make a \$100.00 limit on it. William Stewart would like to submit an adjustment to the budget to the Commissioners putting this in whether it is Petty cash or the Wal-mart card. The treasurer would also be responsible making sure we stay on budget allowed. Patty Nowikowski asked for a motion that this be sent to the commissioners for approval first made by Beth Humberston and second by Krystall Kenderish. All in favor (l) all opposed (n) motion carried.</p>			
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4.	Old Business:	<ul style="list-style-type: none">▪ Bands: Krystall Kenderish stated she has been in touch with a band called Further Review and they are interested and will be sending information soon. Another band that was contacted and is interested is Buck Wild. Both bands were asked to submit a contract stating there terms. Brent Martin from Velveta and will be available for the same price as last year and will send a proposal. Paul Padula asked if Ed Brunner gave anyone the name and number to a local band that is very interested in playing. We will get in contact with Ed Brunner to get that information on the band. We are still waiting on other contracts from other bands. Rondevue was also suggested by Paul Padula due to she is local band and is interested and will sent a proposal. <p>Advertisement: Richard Voeltzel to meet with Adelphia to discuss pricing and availability. Green Tab, Progress will be faxing prices. Will call Radio station for donated air time such as Stars in the Backyard and BOB FM. Paul Padula suggested maybe getting in contact with the people that own the old Cinema East about a neon sign and putting them their property. Getting a banner at the intersection by the bank on Route 22, If Monroeville can do it why can't we. Paul Padula to get pricing on the neon sign at St. Coleman's. Rich Voeltzel to go to Saint John Fisher and see if we can be put into their weekly paper. Joy Voeltzel asked if we could put a banner on Ted McWilliams wall. Paul Padula mentioned the town planner. Get pricing from them. They do a calendar listing all the events in the Community.</p> <p>Christmas Party Feedback: Joy Voeltzel had quite a few residents come up to her and say that we all did a good job and they look forward to the next event with the children. They only suggestion was to start Santa earlier because the kids got antsy. One resident also stated that she was glad we didn't have the raffle. This way all children received a gift and were happy.</p> <p>Tree Burning: Paul Padula met with Linda Malick about the event. Stating that we would split the cost with Forest Hills. Wilkins Township might have to purchase the hot dogs due to that Drews will not buy them this year. Paul Padula to get back to the committee on what we should do. He also stated that the cookies were donated. The popcorn machine will be taken to be used also. Forest Hills basically just needed help to set up and serve. Everyone from the Recreation board should be there to help by 6pm.</p> <p>Zambelli/Starfire contracts: Patty Nowikowski received contracts from both companies with a 3 year contract a \$4000.00 a year. They</p>			
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- sent a list of specs on their fireworks. What time frame is needed for the price. Richard Wise stated we need to look at the insurance cover they have. Paul Padula stated from working with both companies as far as safety first, he would have to go with Starfire. He stated that they were more professional on how the set up was and the people who set off the fireworks. Paul Padula also stated that we should also have the firework people help defray the cost of our signs. We are advertising for them and they should pay for that not the Township. If we go with any firework company we need to state a shorter delay and more rapid fire.

Letters: A letter needs to be made and distributed to all the business In Wilkins Township for donations. Patty Nowikowski and Joy Voeltzel to work on the letter.

Tax Exempt Cards: We need to get with Rebecca Bradley to get a card for tax exempt. We need one we it can be used any where. The Wal-mart card has a number on it but with their name on it and a few places will not accept it. Rich Voeltzel stated that we can go to Sam's club and applies for a business account and brings our tax exempt it will be put on the bottom of the card. So every time we use the club card it is already on it.

Release Letter: The letter of release was approved by the board of Commissioners. This letter is for photos that are taken at any Recreational events and releasing Wilkins Township of any liability.

Bulletin Board: We were given the bulletin board and is up in the auditorium. We can put information there for the residents to see.

5.	New Business:	<ul style="list-style-type: none"> ▪ Election of officers: Richard Wise stated that he would like a voting be done on ballot not by showing of hands. Beth Humberston stated she didn't have a problem with it but thought that Don Cwynar wanted to be a part of the voting. Patty Nowikowski stated that she spoke to him and he is aware of the election tonight. Nominations will be held with opening and closing 3 times. Open ballot for President: Beth Humberston nominated Patty Nowikowski for President and was accepted. Closed. A ballot open for a second time Closed. Ballot open for a 3rd time Closed Joy Voeltzel Secretary cast the vote. Open ballot for Vice- President: William Stewart nominated Richard Voeltzel and accepted. Closed. Open second ballot Closed. Open ballot the 3rd time Closed. Secretary cast the vote. Open ballot for Secretary: Beth Humberston nominated Joy Voeltzel for Secretary and accepted. Closed. Ballot opens a second time Closed. Open ballot a 3rd time closed. Paul Padula ,Chairperson cast the vote. Nomination open for Treasurer: Krystall Kenderish nominated William Stewart and accepted. Closed. A ballot open for the second time. Closed. A ballot was open for the 3rd time then closed. Secretary cast the ballot. All ballots in place and voted upon. <p>President: Patty Nowikowski Vice President : Richard Voeltzel Secretary : Joy Voeltzel Treasurer : William Stewart</p>			
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6.	Easter:	<ul style="list-style-type: none"> ▪ Patty Nowikowski asked for a committee to do the Easter party. Krystall Kenderish volunteered to be co-chair and Joy Voeltzel volunteered to help also. Need a sign up form with same age limits for newsletter. Krystall Kenderish to bring ideas to next meeting. William Stewart to get pricing on an Easter Bunny costume to rent/buying. Both Joy Voeltzel and William Stewart to get pricing for both the Easter Bunny and Santa Claus. Richard Voeltzel volunteered to be the Easter Bunny again for the party. The date for the party will be April 8th depending on the Spaghetti Dinners. Call Sylvia for that date and plan around that. Deadline for newsletter by February 3rd and bring to meeting on the February 7th. Patty Nowikowski asked a question that there is a dog kennel in Wilkins Township and would that possibly be put in the newsletter letting people know that there are animals here for adoption possibly. Paul Padula stated that the township only use them when there is a stray that needs picked up. Dick Wise stated we were not in the fund raising business. Patty Nowikowski stated she wasn't doing fund raising for anyone. Just possibly another article for the newsletter. 			
7.	Id Card:	<ul style="list-style-type: none"> ▪ New ID cards for the New Year will be ready and given out at the next meeting. 			
8.	By-Laws:	<ul style="list-style-type: none"> ▪ By-Laws changes were read again to the committee. The new By-laws will be brought to the next meeting for committee to review. To be voted upon and given to the Board of Commissioners for approval. 			

9.	<p>Comments:</p>	<ul style="list-style-type: none"> ▪ Dick Wise stated that he wanted a written ballot done for election and stated that is was ignored. Paul Padula explained that when voting is done if there is only 1 person running opposed, then the Secretary cast ballot. If more than one person running for the same office then there would be a paper ballot done and passed to the Chairperson of the Committee for final count if present if not then Secretary. Dick Wise just wanted it to be in the minutes stating how the election was done. ▪ Paul Padula wanted to Thank everyone for their time and support with the Recreation Committee. Everyone stepped up to the plate and made sure everything was done with great success. Paul Padula also stated that there was a change in the Board of Commissioners Officers. Sylvia Martinelli will be the new Recreational Commissioner. If we need him for anything he is always available. William Stewart in return Thanked Paul Padula for all his help on the Recreation committee and his advice. He made it easy for all to go to him if the committee needed anything. So much Thanks to Paul Padula from the Recreation Advisory Board. <p>Adjournment: Joy Voeltzel made a motion that we adjourn this meeting and a second was made by Beth Humberston. All in favor (i) all opposed (n). Meeting adjourned. Next meeting will be February 7th at 7:30 pm.</p>			
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Minutes approved by: _____ **Date:** _____